

PEER EVALUATOR (PE) JOB DESCRIPTION

- Peer Evaluators (PEs) are part-time positions for mental health consumers who are organized into five two-person evaluation teams. Each PE team will conduct FACIT evaluations of at least two consumer-operated service programs (COSPs) per year.
- Each PE is employed by a COSP and may assume additional job duties as specified by the COSP not to exceed full-time equivalency. Part-time work involves statewide travel, over-night stays, and occasional significant time commitments.
- No PE may conduct a FACIT evaluation of the COSP that employs the PE.
- The PE is supervised by the COSP Program Director and the Peer Evaluation Team Director.
- PEs are expected to attend a five-day training and pass a competency examination prior to beginning evaluator services.
- PE job duties include conducting focus groups, interviewing COSP staff, observing program attitudes and behaviors, reviewing COSP written materials, scoring COSPs using the FACIT, preparing reports on FACIT results, and doing presentations. While leading a focus group or interview, the PE will need to take notes and record responses.
- The PE will work closely with their evaluation partner and must demonstrate team work and flexibility.